



**BLACKSTONE VALLEY
BOYS & GIRLS CLUB**
"The Positive Place for Kids"

Summer Employment Application 2018

| | | | |
|---|----------------------------|-----------------------|-----------------|
| Last Name | First Name | Middle Initial | |
| Present Address | Town | State | Zip Code |
| Mailing Address <i>(if different than above)</i> | | | |
| Home Phone () | Cell Phone () | Email Address: | |
| Position you are applying for: Land Crew Lifeguard Other: _____ | | | |
| How did you hear about the position? | | | |

| | |
|---|----------------|
| • Are you authorized to work in the United States? | () YES () NO |
| If you are a resident alien, please give your alien number or present your resident card. | |
| • Are you 18 years or older? | () YES () NO |
| • Do you have any relatives employed by the Blackstone Valley Boys and Girls Club? | () YES () NO |
| • Have you ever been convicted of a criminal offense? | () YES () NO |
| • Do you smoke? | () YES () NO |

Education

| | |
|---|-------------------------------|
| 1. High School | Year of Graduation |
| 2. College/University | Choice of Study/List Major(s) |
| | Did you graduate? Yes No |
| 3. College/University | Choice of Study/List Major(s) |
| | Did you graduate? Yes No |
| Additional Training/Qualifications/Certifications/Licenses/Volunteer Work: | |
| _____ | |
| _____ | |
| (Please be ready to discuss if called for interview) | |

Work Experience *(start with most recent first)*

Name of Employer: _____
Dates of Employment: Start: ____/____/____ End: ____/____/____
Job Title: _____
Name of Supervisor _____ May we contact this Employer Yes No
Phone Number: (____) _____
Description of Duties _____
Reason for Leaving _____
Salary Upon Leaving: \$ _____

Name of Employer: _____
Dates of Employment: Start: ____/____/____ End: ____/____/____
Job Title: _____
Name of Supervisor _____ May we contact this Employer Yes No
Phone Number: (____) _____
Description of Duties _____
Reason for Leaving _____
Salary Upon Leaving: \$ _____

References

Please provide the names and telephone numbers of three persons *(not family members)* who can answer questions about your experience, skills, education and training.

| Name | Telephone Number | Relationship to You | Years Known |
|-------|------------------|---------------------|-------------|
| _____ | (____) _____ | _____ | _____ |
| _____ | (____) _____ | _____ | _____ |
| _____ | (____) _____ | _____ | _____ |

Please read and sign.

I authorize the Blackstone Valley Boys and Girls Club (BVBGC) to investigate all statements in this application and to secure any necessary information from all my employers, references, and academic institutions. I hereby release all of those employers, references, academic institutions, and the BVBGC from any and all liability arising from their giving or receiving information about my employment history, my academic credentials, or qualifications, and my suitability for my employment with the BVBGC. I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning my academic credentials and employment references.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if the BVBGC has not employed me or immediate dismissal if BVBGC has employed me. I also authorize BVBGC to supply information about my employment record, in whole or in part in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release BVBGC from any and all liability for its providing this information.

I understand that nothing in this employment application, in BVBGC's policy statements or personnel guidelines, or in my communications with any BVBGC official is intended to create an employment contract between BVBGC and me. I also understand that BVBGC has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that BVBGC retains the right to terminate my employment at any time for any reason.

As a returning crew member who will be employed at the Blackstone Valley Boys and Girls Club, I understand that I am expected to follow all rules and set the example to my fellow crew coworkers and members attending the program. I understand that if I do not follow the policies and procedures, I could receive a written warning or my job could be terminated.

EQUAL OPPORTUNITY EMPLOYER: Qualified applicants receive consideration for employment without discrimination because of age, sex, religion, marital status, race, color, creed, national origin or disability.

I hereby acknowledge that I have read and understand the preceding statements.

EMPLOYEE:

(Print name)

Date: ____/____/____

Applicant Questionnaire

1. YES NO Are you available to work a 7 ½ hour shift between the hours of 7am-6pm, Monday through Friday starting June 18th to August 24th?

If you cannot, please explain why:

2. YES NO Are there any days that you will need to request off during the summer?
ie) doctor appointments, family vacation, college orientation, pre-season for a fall sport

If yes, please list dates:

3. YES NO Are you available to attend Staff Orientation on Saturday, May 19th?

If no, please explain:

Are you CPR certified? Yes No If yes, date of expiration: _____
Are you First Aid certified? Yes No If yes, date of expiration: _____
Are you Lifeguard Certified? Yes No If yes, date of expiration: _____

4. Please identify the experience you have with the following: C = coached P = participated

| | | | | | |
|-------------------|-------|-----------------|-------|----------------|-------|
| Basketball | _____ | Volleyball | _____ | Field Hockey | _____ |
| Baseball/Softball | _____ | Arts and Crafts | _____ | Lacrosse | _____ |
| Soccer | _____ | Dance/Hip Hop | _____ | Weight Lifting | _____ |
| Swimming | _____ | Cheerleading | _____ | Health/PE | _____ |
| Football | _____ | Hockey | _____ | Drama | _____ |

Technology:

5. Circle the age group you would prefer to work with: 1st, 2nd, 3rd 4th, 5th 6th, 7th, 8th

Please explain: _____

6. List all experiences you have working with children?

7. What qualities can you bring to our program?

~Thank you for applying~